

SOUTH HAMS DISTRICT COUNCIL: EXECUTIVE LEADER'S FORWARD PLAN

This is the Leader of Council's provisional forward plan for the four months starting January 2020. It provides an indicative date for matters to be considered by the Executive. Where possible, the Executive will keep to the dates shown in the plan. However, it may be necessary for some items to be rescheduled and other items added.

The forward plan is published to publicise consultation dates and enable dialogue between the Executive and all councillors, the public and other stakeholders. It will also assist the Council's Overview and Scrutiny Panel in planning their contribution to policy development and holding the Executive to account.

Local authorities are required to publish updated forward plans on a regular basis. The Plan is published in hard copy and on the Council's website (www.southhams.gov.uk)

Members of the public are welcome to attend all meetings of the Executive, which are normally held at Follaton House, Totnes, and normally start at 10.00 am. If advance notice has been given, questions can be put to the Executive at the beginning of the meeting.

The Executive consists of six Councillors. Each has responsibility for a particular area of the Council's work.

Leader of the Council – Cllr Judy Pearce

Deputy Leader – Cllr Hilary Bastone

lead Executive Member for Health and Wellbeing – Cllr Jonathan Hawkins

lead Executive Member for Communities and Enterprise – Cllr David May

lead Executive Member for Environment – Cllr Keith Baldry

lead Executive Member for Customer Service Delivery – Cllr Nicky Hopwood

Further information on the workings of the Executive, including latest information on agenda items, can be obtained by contacting Democratic Services on 01803 861185 or by e-mail to democratic.services@southhams.gov.uk

All items listed in this Forward Plan will be discussed in public at the relevant meeting, unless otherwise indicated with *

KEY DECISIONS TO BE TAKEN BY THE EXECUTIVE

Portfolio Area	Report Title and Summary	Lead Officer/ Member	Documents to be considered in making decision	Date of Decision	Consultees and means of Consultation
OTHER DECISIONS					

Council	Title: Revenue Budget Monitoring Quarter 3 Purpose of report: A revenue budget monitoring report to monitor income and expenditure variations against the approved revenue budget for 2019/20, and to provide a forecast of the year end position	Pauline Henstock/ Cllr Bastone	Report of Head of Finance	6 February 2020	
Council	Title: Capital Budget Monitoring Quarter 3 Purpose of report: The report advises Members of the progress on individual schemes within the approved capital programme for 2019/20, including an assessment of their financial position	Pauline Henstock/ Cllr Bastone	Report of Head of Finance	6 February 2020	
Council	Title: Write Off Report for Quarter 3 Purpose of report: The Council is responsible for the collection of: Housing Rents, Sundry Debts including Housing Benefit Overpayments, Council Tax and National Non-Domestic Rates. The report informs members of the debt written off for these revenue streams.	Lisa Buckle/ Cllr Bastone	Report of Strategic Lead of Finance	6 February 2020	
Council	Title: Revenue Budget Proposals 2020/21 Purpose: To present Budget proposals for 2020/21	Lisa Buckle/Cllr Pearce	Report of Strategic Lead of Finance	6 February 2020	
Council	Title: Capital Programme Proposals 2020/21 Purpose: To present Capital Programme proposals for 2020/21	Lisa Buckle/ Cllr Pearce	Report of Strategic Lead of Finance	6 February 2020	

Leader – Strategic Assets	Title: Formation of a wholly owned company Purpose of Report: To consider the formation of a wholly owned company to facilitate commercial activity	Chris Brook/ Cllr Pearce	Report of Director of Place & Enterprise	6 February 2020	
Council	Title: Pre Application Planning Process Purpose: To consider and approve the updated pre application process	Pat Whymer/ Cllr Bastone	Report of the Head of Development Management Practice	6 February 2020	
Customer Service and Delivery	Title: Future IT Procurement Contract Award Purpose: To consider the recommendation to award a contract for the provision of future IT Case Management and Document Management platforms	Mike Ward/ Cllr Hopwood	Report of Head of IT	6 February 2020	Service Leads IT Joint Working Group
Council	Title: Commercial Investment – Acquisition Report Purpose: To update Members on a recent decision related to the Commercial Investment Strategy	Chris Brook/ Cllr Pearce	Report of Director for Place and Enterprise	6 February 2020	
Communities	Title: Electric Charging Points Collaboration Agreement Purpose of report: To recommend plan for installation of electric vehicle charging points	Emma Widdicombe/ Cllr Pearce	Report of Senior Specialist	6 February 2020	
	Title: Commercial investment opportunity Purpose of report: To outline to Members an investment opportunity	Chris Brook / Cllr May	Report of Director for Place and Enterprise	19 March 2020	
Environment	Title: Grounds maintenance service Purpose of report: To consider recommendations from the review of service performance	Steve Mullineaux/ Cllr Baldry	Report of Director of Customer Service and Delivery	19 March 2020	
Homes	Title: Empty Homes Premium Purpose of report: To consider an increase to the Council Tax premium on properties that have been empty for over two years	Lisa Buckle/ Cllr Pearce	Report of the s151 Officer	19 March 2020	Consultation with various Heads of Practice
Homes	Title: Release of S106 funds for Affordable Housing Projects Purpose of report:	Cassandra Harrison/ Cllr May		19 March 2020	
Health & Wellbeing	Title: Wellbeing Strategy Purpose: To recommend to Members the adoption of key wellbeing priorities and associated outcomes	Ian Luscombe/ Cllr Hawkins	Report of Head of Environmental Health	14 May 2020	

Homes	Title: Draft Housing Strategy Purpose: To recommend to Council the adoption of the Draft Housing Strategy	Chris Brook/ Cllr Pearce	Report of Director of Place and Enterprise	18 June 2020	
Homes	Title: Homeless Strategy year 4 Action Plan Purpose: To provide to Members an update on the Homeless Strategy Action Plan	Isabel Blake/ Cllr Hawkins	Report of Head of Housing, Revenues and Benefits Practice	18 June 2020	
	Title: Town Strategies Progress Report Purpose: To provide Members with an update on town strategies	Tom Jones / Cllr May/ Cllr Bastone	Report of Head of Place Making Practice	22 October 2020	
Homes	Title: Council Tax Reduction Purpose of report: To seek approval for revised Council Tax Reduction scheme	Issy Blake/Cllr Hawkins	Report of the Head of Housing, Revenues and Benefits	3 December 2020	

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